

## MAS1403: Computer Based Assessments (CBAs)

The aim of this practical session is to introduce you to the I-Assess system – the software we use for the Computer Based Assessments you will take every few weeks throughout this course. Please read this handout carefully and work through the six steps listed below.

### Practice sessions

You will be given a practice session for each CBA – you can do this as many times as you like and you can see the solutions at any time. This usually starts two weeks before the deadline for the exam and is available during that time.

### Exam

This is followed by the exam – you can do this only once and is usually available for 7 days. Note that questions are randomised so it is unlikely that you will see the same questions in the exam as you saw in the practice.

### Using the CBAs

You get on to the system by pressing Start, then:

**1.** Programs → Accessories → Viewers & Readers → I-assess → I-assess Examiner

*[Or it may be on your Start menu already or on the Desktop]*

If you get an error message on attempting to start, move to another PC as a few computers seem to be broken.

**2.** Press the arrow pointing to the right at the top of the screen.

**3.** Put in your Surname and your Student Id and click on Login:

- Surname: You MUST use a capital letter for the first letter in your surname
- Student ID: If your number is 091234567 then you input a9123456 (replace 0 by a and miss off the last digit – You MUST use a lower case a)

**IF YOU CANNOT ACCESS THE SYSTEM PLEASE MAKE SURE WE KNOW!**

**4.** You will find a screen with a list of CBAs available to you.

**5.** On the next screen click on **MAS1403\_CBA\_INTRO** to go through to examples on inputting into the system and examples relating to material from MAS1403. This is in Practice mode. To reveal the full answer to any question click on the **Reveal** button at the **top of the screen**.

**6.** In order to exit the system, press **Done** at the top of the screen. Then answer the next question saying you want to exit; you are given your score and you then exit.