

## How to draw a histogram in Minitab

There are two ways to draw a histogram in Minitab. The easier method does not allow as fine control of the final plot as the more complicated method.

### ***Easier method.***

The easier method is similar to the way of drawing a boxplot. First select the **S**tat menu and choose the top item on each of the next two the drop-down menus, namely **B**asic Statistics and then **D**isplay Descriptive Statistics....

In the dialogue box which now appears the column 'Ques1' in the left hand window should be double-clicked, so that 'Ques1' appears in the **V**ariables: box.

You should now click on the **G**raphs... box: a new dialogue box opens. Now select the item **H**istogram of data... . You should then click on **O**K to return to the main dialogue box and then click on **O**K again.

### ***More complicated method***

Click on **G**raph on the main Minitab menu and then click on **H**istogram.... In the usual way, double-click on 'Ques1' in the lefthand box to place 'Ques1' in the first row of the **G**raph variables: box. Now click on **O**K.

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