

# Installing Minitab on your PC

In order to install Minitab version 14 on your computer you will need the Minitab CD and the serial number and other security items that will have been sent to you by ISS.

As with many installation procedures you may well come to a point where you are told to 'follow the instructions on the screen'. This you should do, but the following notes may be useful. Note that manufacturers frequently change the details and sequences of their installation procedures, so it possible that these notes will not accord entirely with what follows. If this does happen, do not panic! Just follow the items on the screen and act accordingly, choosing default options as you go if at any stage you are not sure. It may be helpful to keep a record of the installation process and your responses to the questions it asks.

1. Exit all applications
2. Place the Minitab CD in the CD drive.
3. If it does not automatically run, you should click **Start**, then **Run** and enter **x:\setup** in the installation box and then click on **OK**. Here 'x' is the drive letter of the CD, (often this will be D or E)
4. Now follow the instructions on the screen.
5. In the course of the installation you will also be told where the Minitab program will be located on your hard disk. The default is **C:\Program files\MINITAB 14**. You can change this if you wish but whatever you do you should ensure that you make a note of where on your disk you copied the program.

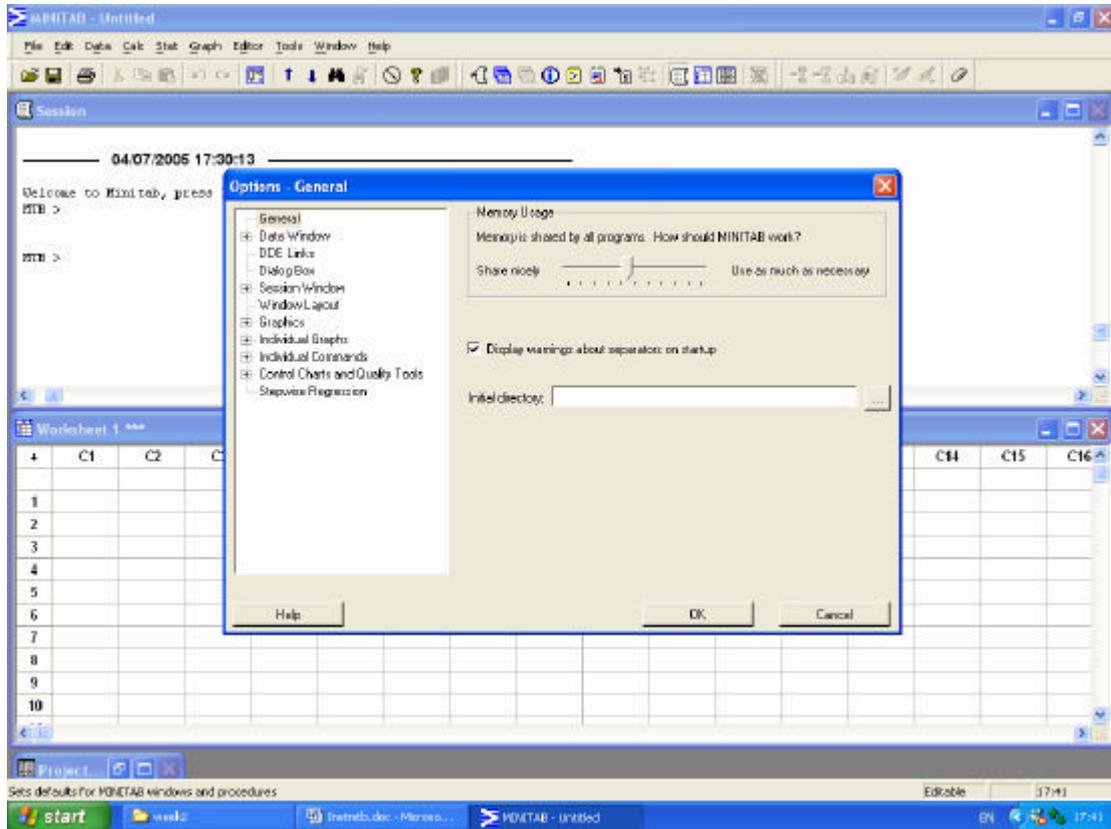
{In Week 6 and after we make use of custom-written Minitab macros. These files can be saved anywhere on your disc but they can be used more easily if they are copied to the default MACRO directory. If you installed the program to **C:\Program files\MINITAB 14**, you will see that there is also a directory C:\Program files\MINITAB 14\MACROS. If you copied the program to d:\Minitab, there will be a directory D:\minitab\MACROS. It does not matter where you install the program, but it will make things easier in Week 6 if you know where you put the program at installation. Do not worry about the details of macro installation at this stage, a full explanation will be given later, for now it is sufficient just to remember where on your disk you put Minitab}.

6. When you are asked about program groups for Minitab. It is best just to accept the default at this point.
7. When you are asked if you want a Minitab icon on the desktop it is a good idea to answer 'yes'.

Once Minitab has been installed, you will be able to run it by double-clicking on the desktop Minitab icon.

Later in the course we will need to make use of the Minitab command language. To be able to do this we need the command prompt in the Session window to be enabled. When you open Minitab, one of the Windows is headed '**Session**'. If the last thing you see typed on the white space in this window is 'MTB >' (this string of characters is known as the 'Minitab prompt') then the command prompt is enabled in your implementation. If you do not see the Minitab prompt, then

click on **Editor** on the menu bar (*Editor*, not *Edit!*) and ensure that '**Enable commands**' has been checked. However, this does not make the change permanent: if you use this method you will need to do this every time you start Minitab. Alternatively, to make the change permanent, click on **Tools** on the menu bar, followed by **Options...**. You will then see the following dialogue box.



Now click on the '+' sign next to Session Window in the left hand box. When the drop-down list appears, click on **Submitting Commands** and make sure the '**Enable**' button is selected under 'Command Language'. The click on **OK**.